

Clayton Fisher

From: Clayton Fisher
Sent: Friday, 13 November 2020 5:09 PM
To: Robert Perks; Nathaniel Phillips; Ian Glover; Richard Edwards; Eric Ness-Wilson
Subject: 1525: Handover Meeting Minutes

Gents,

Please see minutes from the 1525 Handover Meeting below:

- 1) Discussion re requirement for all personnel to have a Blue card. Resolved: As per Working on DET Facilities conditions clause 6.2, idec personnel and subcontractors do not require a blue card as we are providing services to the school not the children.

- 2) Discussion re requirement for all personnel to have a current Police check. Resolved: RE to clarify and advise NP of requirement for all personnel to have a current Australian police check.
- 3) Discussion re use of struts in lieu of Reid Bracing on walls. Resolved: EN to update drawings to reflect the use of Struts on end bay walls to ensure students cannot loosen bracing like Crestmead.
- 4) Discussion re impact of Fero closedown on program. Resolved: NP to review current program and advise if it can meet Fero Christmas closedown / seek alternative from National Galvanizers
- 5) Discussion re painting of downpipes. Resolved: Subsequent to meeting, CF can confirm that Design Standards for DETE Facilities does not require PVC downpipes to be painted; however, client has nominated "Downpipes to be min. 150mm internal diameter PVC (colour – Surfmist)" on general scope.
- 6) Discussion re lead time of Reid brace. Resolved: NP to confirm lead time on Reid brace to ensure program is met and advise EN if design needs to be changed.

Please sign the handover document below:

<\\idec-dc\data\idec-Jobs-Folder\1525-Qld Gov't-Arundel SS-Shade Structure\Job Administration\1525 Job Admin Spreadsheet - Handover.pdf>

Kind regards,

Clayton Fisher | Cadet Estimator | Pre-construction

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